

McCOY-ROCKFORD, INC.



HOUSTON

MCCOY WORKPLACE SOLUTIONS

6869 Old Katy Rd.
Houston, TX 77024 [Directions](#)
P. 713.862.4600
F. 512-442-1386

AUSTIN

ROCKFORD BUSINESS INTERIORS

211 East Riverside Drive
Austin, TX 78704 [Directions](#)
P. 512.442.0703

www.McCoy-Rockford.com

OTHER THAN SMALL BUSINESS

SIN	DESCRIPTION
712-1	PROJECT MANAGEMENT (FURNITURE/FURNISHINGS RELATED)
712-2	ASSETS MANAGEMENT (FURNITURE/FURNISHINGS RELATED)
712-4	FURNITURE DESIGN/LAYOUT
FSC/PSC CODE: N071	
NAICS CODE: 561499	

Contract Number: [GS-03F-064CA](#)

Period Covered by Contract: [May 13, 2015](#) thru [May 12, 2020](#)

Pricelist Current through Supplement No: _____ dated _____

Contact for Contract Administration

Primary: John Rademacher, Sr. Account Manager, Gov't Business Unit, jrademacher@rockford-texas.com

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAAdvantage.gov.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

ABOUT



What truly sets McCoy-Rockford apart is our unmatched breadth of commercial interior services that enable our team to provide workplace solutions at various stages in the company lifecycle for clients of all sizes in any industry.

We may be best known as Texas' leading office furniture provider. After all, we've been planning, furnishing, reconfiguring and refurbishing for generations. But we're more than a furniture company. Much more.

If you're developing a workspace, walls, flooring *and* furniture are likely on your list. McCoy-Rockford is a single source provider of commercial interior products and services of all kinds.

- [History](#)
- [Leadership](#)
- [Community Involvement](#)
- [Awards](#)
- [Safety](#)
- [Environment](#)

Call to make an appointment:

Houston: 713-862-4600

Austin: 512-442-0703



CONTACT

CASE STUDIES

RESEARCH

FURNITURE



McCoy-Rockford provides a complete scope of commercial interior products and services including office furniture, floor covering, modular walls, design support and facility services. Our clients range from start ups to established corporations and cover a variety of industries.

OFFICE FURNITURE & SERVICES THAT TRANSFORMS SPACES INTO WORKSPACES

SERVICES



ARCHITECTURAL



NEWS



FLOORING



Call us to make an appointment:

Houston: 713-862-4600

Austin: 512-442-0703



CONTACT



LIKE US

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CUSTOMER INFORMATION

1A. TABLE OF AWARDED SIN(s):

SIN	Description
712-1	Project Management (Furniture/Furnishings Related)
712-2	Assets Management (Furniture/Furnishings Related)
712-4	Furniture Design/Layout

1B. LOWEST PRICED MODELS: Not Applicable. Services Only

1C. HOURLY RATES: Reference Attachment 1; Descriptions (Attachment 2)

2. MAXIMUM ORDER: \$500,000 Per SIN

3. MINIMUM ORDER: \$0.00

4. GEOGRAPHIC COVERAGE: 48 Contiguous States and Washington, DC

5. POINT(S) OF PRODUCTION: Not Applicable

6. DISCOUNT FROM LIST PRICES OR A STATEMENT OF NET PRICES: Prices shown herein are Net (discount deducted)

7. QUANTITY DISCOUNTS: Not Applicable

8. PROMPT PAYMENT TERMS: Net 30

9A. GOVERNMENT PURCHASE CARDS ARE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD: Yes. Government Purchase Cards are accepted at and below the micro-purchase threshold

9B. GOVERNMENT PURCHASE CARDS ARE ACCEPTED OR NOT ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD: Yes. Government Purchase Cards are accepted above the micro-purchase threshold

10. FOREIGN ITEMS: Not Applicable

11A. TIME OF DELIVERY: TBD With ordering Agency

11B. EXPEDITED DELIVERY: TBD With ordering Agency

11C. OVERNIGHT AND 2-DAY DELIVERY: TBD With ordering Agency

CUSTOMER INFORMATION

- 11D. URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
- 12. F.O.B. POINTS:** Destination
- 13A. ORDERING ADDRESS:** McCoy-Rockford, Inc.
6869 Old Katy Rd.
Houston, TX 77024
Email: jrademacher@rockford-texas.com
- 13B. ORDERING PROCEDURES:** For Supplies and Services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
- 14. PAYMENTS ADDRESS:** McCoy-Rockford, Inc.
6869 Old Katy Rd.
Houston, TX 77024
Email: jrademacher@rockford-texas.com
- 15. WARRANTY PROVISION:** As outlined on Company Website
- 16. EXPORT PACKAGING CHARGES:** Not Applicable
- 17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** Yes, government purchase cards are accepted for payment below, equal to and above the Micro-purchase threshold level.
- 18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR:** Not Applicable
- 19. TERMS AND CONDITIONS OF INSTALLATION:** Not Applicable
- 20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES:** Not Applicable
- 20A. TERMS AND CONDITIONS FOR ANY OTHER SERVICES:** Not Applicable
- 21. LIST OF SERVICE AND DISTRIBUTION POINTS:** Not Applicable
- 22. LIST OF PARTICIPATING DEALERS:** Not Applicable

CUSTOMER INFORMATION

23. PREVENTATIVE MAINTENANCE: Not Applicable

24A. SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES: Not Applicable

24B. SECTION 508 COMPLIANCE INFORMATION IS AVAILABLE ON ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) SUPPLIES AND SERVICES: Not Applicable

25. (DUNS) NUMBER: 131115669

26. REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) FORMALLY CENTRAL CONTRACTOR REGISTRATION (CCR): McCoy-Rockford, Inc. is registered in the SAM Database.

ATTACHMENT 1

LABOR CATEGORY RATES

SIN(s)	LABOR CATEGORY TITLE	GSA RATE
712-1, 712-2, 712-4	PROJECT DESIGNER	\$49.14
712-1, 712-2, 712-4	PROJECT MANAGER	\$44.29
712-1, 712-2, 712-4	JUNIOR DESIGNER	\$39.45
712-1, 712-2, 712-4	TEAM LEADER	\$34.62
712-1, 712-2, 712-4	SERVICE TECH	\$34.62
712-1, 712-2, 712-4	INSTALLER	\$29.80
712-1, 712-2, 712-4	WAREHOUSEMAN**	\$29.80
712-1, 712-2, 712-4	TRUCK DRIVER**	\$29.80
712-1, 712-2, 712-4	DESIGN MANAGER	\$54.80
712-1, 712-2, 712-4	LABORER**	\$20.23

****** INDICATES SCA ELIGIBLE CATEGORIES. SEE THE SCA MATRIX BELOW FOR ADDITIONAL INFORMATION REGARDING THESE LABOR CATEGORIES

SCA MATRIX

SCA ELIGIBLE CONTRACT LABOR CATEGORY	SCA EQUIVALENT CODE TITLE	WD NUMBER
WAREHOUSEMAN**	21410: WAREHOUSE SPECIALIST	05-2515
TRUCK DRIVER**	31363: TRUCK DRIVER, HEAVY	05-2515
LABORER**	23470: LABORER	05-2515

THE SERVICE CONTRACT ACT (SCA) IS APPLICABLE TO THIS CONTRACT AND IT INCLUDES SCA APPLICABLE LABOR CATEGORIES. THE PRICES FOR THE INDICATED (**) SCA LABOR CATEGORIES ARE BASED ON THE U.S. DEPARTMENT OF LABOR WAGE DETERMINATION NUMBER(S) IDENTIFIED IN THE SCA MATRIX. THE PRICES OFFERED ARE BASED ON THE PREPONDERANCE OF WHERE WORK IS PERFORMED.

ATTACHMENT 2

LABOR CATEGORY DESCRIPTIONS

PROJECT DESIGNER

DESCRIPTION/DUTIES: Develop design solutions to best meet customer criteria. Attend job, project and construction meetings with client, as required. Create complete and accurate product specification (based on the Company guidelines) including miscellaneous products and architectural products. Develop floor plan, furniture plan, panel plan, and installation drawings. Gather and implement programming information first hand and directly from the client. Meet and review solutions with client to obtain approval. Conduct site inspections for field verification and coordinate reuse of inventory, equipment and furnishings. Meet with client representatives to define project scope and responsibility. Check specifications and quotes that were completed by the team (based on the Company guidelines) prior to order placement. Maintain a program for continuing education in job related technical areas. Perform other related duties and assignments as required.

The Project Designer is responsible for helping sales and clients develop comprehensive solutions; conducting field verification and inventory; space planning and finish selection. A project designer works primarily with AutoCad, CET, CapSpec and Accelerate for a lesser extent.

EXPERIENCE: 3 years of related professional experience in project design.

EDUCATION: Bachelor's Degree

PROJECT MANAGER

DESCRIPTION/DUTIES: The project manager is responsible for the overall technical management of specific projects and ensuring that the technical solutions and schedules are implemented in a timely manner. Supports all aspects of the project including cost schedules, documentation preparation, quality control, and customer interaction. Plans and interfaces with other functional systems. Ensures that the project team members are fully utilized or available to support projects.

Oversees all aspects of the project, including but not limited to asset management, space planning, furniture and finish specifications, voice and data cabling, furniture installation, and move management. Provides guidance to project teams and personnel and assures adherence to established contract requirements, regulations, laws and rulings of government authorities.

EXPERIENCE: 5 years of related professional experience in managing projects.

EDUCATION: Bachelor's Degree

JUNIOR DESIGNER

DESCRIPTION/DUTIES: The Junior Designer is responsible for surveying space to be planned, performing furniture inventories, conducting research on interior materials, and selection of appropriate materials for various space types. Assists the Design and Project Manager on all projects. Supports project team generating project specific documents. Develops, writes and edits project specifications. Include the various aspects of interior design for all projects.

Tasks include but are not limited to space planning, furniture layouts, installation plans, inventory existing product, product specifications, conducting surveys/inventories. Attends and participate in client meetings, writes meeting reports, minutes and provides updates to project documentation binders

EXPERIENCE: 1 year of related professional experience in design management.

EDUCATION: Bachelor's Degree

TEAM LEADER

DESCRIPTION/DUTIES: The Team Leader is responsible for leading the on-site team members through the completion of tasks as determined by the Project Manager. This position may manage: field planning, service teams, safety programs, team lead supervision, training and development, and implement standard procedure and controls.

EXPERIENCE: 3 years of related professional experience in a leadership position or project management.

ATTACHMENT 2

LABOR CATEGORY DESCRIPTIONS

EDUCATION: High School

SERVICE TECH

DESCRIPTION/DUTIES: Primary responsibilities include asset maintenance, cleaning of furniture, fixtures, and flooring restoration and repair of furniture and furniture asset maintenance plans for short, intermediate, and long range budgeting.

EXPERIENCE: 1 year of related experience in technician services.

EDUCATION: High School

INSTALLER

DESCRIPTION/DUTIES: Install furniture according to installation plans. Read blue prints and strike lines per blue print scales. Supervise and train other installers on job site. Know all product lines and electrical components of the lines. Forecast completion time and manpower needed for jobs. Interact with customers regarding details of the project and serve as key liaison between job site activities and the office. Read delivery tickets, packing slips and count sheets. Prepare for projects by reviewing prepared installation plans, consulting with the Project Manager, if necessary. Determine any overages, shortages, damages and exceptions and have carrier sign for same before signing off. Upon completion of projects, review any discrepancies with the Project Manager and Design Manager. Prepare punch lists with the team showing overages, shorts and exceptions. Distribute copies of the form to the teams and Delivery and Installation

EXPERIENCE: 1 year of related professional experience in installation services related to furniture.

EDUCATION: High School

WAREHOUSEMAN (SCA: 21410 – WAREHOUSE SPECIALIST)

DESCRIPTION/DUTIES: Receive all product utilizing bill of lading and count sheets. Check quantity and condition of goods/cartons before signing for deliveries. Open and inspect all replacement items for damages prior to accepting them from the carrier. Pull freight as directed and indicated by the delivery ticket. Maintain cleanliness of warehouse and building grounds. Complete necessary documentation for all discrepancies. Assist in quarterly inventories. Perform other related duties and assignments as required.

The Warehouse Worker participates in all phases of material handling including inspecting and receiving product, pulling freight and assisting in inventories. Must be able to work independently and as part of a team. Must regularly lift and/or move up to 50 lbs. and occasionally lift and/or move up to 100 lbs.

EXPERIENCE: 1 year of related professional experience in general warehouse discipline.

EDUCATION: High School

TRUCK DRIVER (SCA: 31363 – TRUCKDRIVER, HEAVY)

DESCRIPTION/DUTIES: Load and unload furniture off dollies and panel carts. Drive company vehicles to job site. Keep current on necessary driving training and requirements. Load and unload trucks. Perform other related duties and assignments as required. The Driver loads, delivers company products focusing on customer satisfaction. Responsible for driving delivery vehicles to and from job sites.

EXPERIENCE: 1 year of related experience driving over-sized vehicles, trucks and delivery vans.

EDUCATION: High School

DESIGN MANAGER

DESCRIPTION/DUTIES: The Design Manager has an understanding of design management and expectations of client needs. Responsible for executing all aspects of office design and layout per client requirements. The Design

ATTACHMENT 2

LABOR CATEGORY DESCRIPTIONS

Manager is accountable for all technical facets of any project including quality. The Design Manager will have the ability to execute all elements of the scheduled services.

EXPERIENCE: 6 years of related professional experience in Design Management

EDUCATION: Bachelor's Degree

LABORER (SCA: 23470 – LABORER)

DESCRIPTION/DUTIES: Implementation of and lead laborers for reconfiguration, installation, receiving, and debris removal. Assists the Project Manager and Team Leader to insure that contractors are in approved areas and performing work as specified in contracts. Secures premises after work done after hours. Assists Project Manager in meetings, developing punch lists, implementing corrections, overseeing deliveries, and performing general maintenance.

EXPERIENCE: 1 year of related experience in general labor discipline.

EDUCATION: High School